

Area North Development - Service Action Plan 2017/18

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Service Action plan: Top level actions – more detail is within individual work programmes / project plans

Action /Project description	Who	Milestone/ outcome	When	Current position March 18
Continue to build SSDC engagement with Town & Parish Councils, including guidance on community plans and local investment	All	6 monthly meetings with clerks/chairs as required	Ongoing	Update meetings have been held with each market town to identify current priorities and support required from SSDC. Attendance has been provided at Parish Council meetings as required
Support local community engagement with SSDC and partnerships between agencies to meet local needs (including community safety) and encourage innovation	All	6 monthly meetings with key partners	Ongoing	Meetings attended as required

Priority Area 1: Jobs and the economy

Action /Project description	Who	Milestone/ outcome	When	Current position March 18
Support our 4 Local Information Centres (Somerton, Martock, Langport, South Petherton) with service level agreements	MO	Release all grant payments by Oct 2017	Ongoing	Completed.
Support towns to take part in MTIG	PB	Attendance at MTIG meetings	Ongoing	Taking lead on digital audit work. With colleagues, devising grant programme for improved digital inclusion in market towns and training scheme for improved use of digital media on the high street

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Action /Project description	Who	Milestone/ outcome	When	Current position March 18
Support for small businesses				
<ul style="list-style-type: none"> Production of short run publication promoting local businesses and facilities to visitors and residents. 	PB	Publications issued	March 2018	Good feedback from businesses regarding success of publication. Reprint for Spring 2018, as requested by businesses, being distributed ahead of holiday season
<ul style="list-style-type: none"> Business networking events 	PB	Minimum of 2 events per year	April 2018	Supported local business to take the lead in co-ordinating and hosting events going forward. The first of three events for 2018 will take place in April, bookings at capacity (>50 delegates)
<ul style="list-style-type: none"> Training workshops 	PB	Marketing, promotion and digital workshops for small businesses Signposting to existing training opportunities.	Ongoing	Future social networking training to be picked up through MTIG funding Investigating links with local delivery of ERDF funded programmes

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Tourism/attracting visitors to the area				
<ul style="list-style-type: none"> • Supporting initiatives to improve local facilities and services including: <ul style="list-style-type: none"> ○ Support for Langport River Group to improve infrastructure for access onto the river ○ Support initiatives to encourage cycling and walking. Consider links with existing and emerging initiatives that support cycling and other low impact opportunities in Area North. ○ Review and improve promotion of the River Parrett Trail (focussing on the SSDC section) Identify local solutions to raising awareness of the Trail and promoting the range of businesses along the course of the river, ensuring connections and links to partner organisations are used to best advantage. 	PB	Advising on funding sources, licenses and permissions	May 2018	Eol to be submitted to RDPE fund for tourism initiatives to cover infrastructure on river at Langport.
		Report to Area North committee regarding the Langport to Muchelney cycleway	April 2018	Community survey for the Langport to Muchelney cycleway indicates very strong local support for its continuation. We have convened a consortium of representatives from four local parishes to consider its future management. Negotiations with land owners underway.
		Review of RPT conducted in 2016/17		On hold –reviewing strategic fit with wider tourism offer in area north.

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Support to LEADER (Levels and Moors)				
<ul style="list-style-type: none"> Promote LEADER funding to potential applicants Support good applications Represent SSDC on the Levels and Moors Executive 	PB	Applications submitted	Ongoing	Ongoing
	PB	Attendance at meetings	Ongoing	

Priority Area 2. Affordable Housing

Action /Project description	Who	Milestone/ outcome	When	Current position March 18
Support progress to secure completion of affordable housing scheme in Compton Dundon	SK	Build complete	March 2018	Awaiting power to be connected on site before work recommences. Monitoring through rural housing action plan
Continue to offer support with local housing needs surveys (HNS) as requested	ALL	Assist High Ham Parish Council with production and analysis of survey Respond to need from other parishes as requested	Autumn 2017	High Ham survey complete and report being reviewed by Parish Council.
			Ongoing	No other requests to date
Support progress to complete affordable housing units, to be owned and managed by Community Land Trust, as part of larger development on former Lift West site at Seavington St Michael	SK	Creation of Community Land Trust Build completed	Established May 2017 Ongoing	Build underway Development named Falcon Close Affordable units will be last on site to be completed

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Priority Area 3. Self help and community facilities				
Action /Project description	Who	Milestone/ outcome	When	Current position March 18
Support community-led play days and youth work.	ALL	Minimum of 6 play days supported in 2017	Summer 2017	8 play days took place during summer and autumn 2017
Support Kingsbury Episcopi church rooms management committee	CS	Work completed and grant released	December 2017	Refurbishment work has commenced and due to complete end of financial year.
Support delivery of Curry Rivel community facilities investment programme at Westfield and SSDC play areas.	SK	New equipment installed	December 2017	Equipment installed.
Support development of community facilities at Huish Leisure Centre	MO	Attendance at meetings as required. Possible grant application	Ongoing	£25K awarded by ANC towards roofing project. No other support requested at present.
Support Stoke Sub Hamdon Recreation Trust to implement five year plan.	MO	6 monthly updates received. Attend meetings as required	Ongoing	Support offered as required
Support delivery of Ilton community facilities investment programme onto new land at Copse Lane.	CS	Master planning exercise complete and work underway	March 2018	Masterplan drafted and project manager appointed. Support will be ongoing.
Support Curry Mallet Parish Council and Village Hall to implement improved local play facilities	MO	New play equipment installed & \$106 spent	March 2018	Design work complete and awaiting installation date.
Support Martock Parish Council to deliver actions identified in the Martock 'Our Place' programme	MO	SLA signed. Reviewed annually 2016-19	Ongoing	2 nd year SLA payment released
Support South Petherton Parish Council to deliver community facilities investment programme at Lightgate Lane to include master planning exercise	SK	Masterplan produced and first actions commenced	March 2018	CHL colleagues have been providing support and observations as required. Work continuing to bring the plan to a conclusion

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Action /Project description	Who	Milestone/ outcome	When	Current position March 18
Support Tintinhull Parish Council to progress new village hall project	CS	Build complete and grant payment released	December 2017	Build complete and final grant payment released.
Support Somerton Recreation Trust to continue master planning for changing and sports facilities	CS	Project fully scoped and approved by Trust. Masterplan complete	December 2017	Feasibility work moved back to summer 2018. Support will be provided as requested.
Support and coordination of ABP abattoir liaison group	CS	Quarterly meetings arranged and attended	Ongoing	Group meets twice a year. Support ongoing.
Support review of community facilities in Ash and ongoing actions that arise from the outcome of the recent survey.	CS	Ongoing support as required. Possible grant application	Ongoing	Grant complete and payment released
Continued support to Kingsbury Episcopi Village Hall/Shop including release of final phase grant payment	MO	Final phase of grant payment released	July 2017	Final payment released. Community centre, shop and café are fully functioning
Support Long Sutton village hall committee with production of 3-5 year business plan and associated actions arising from it	SK	Business plan produced and presented to Parish Council	December 2017	New committee in place. Support will be provided as requested.
Finalise payment of community grant to Aller Village Hall for new hearing loop	CS	Payment released	August 2017	Grant complete and payment released
Support potential new community group looking to undertake community purchase of the King William Inn, Curry Rivel	SK	Either the set-up of a formally constituted group or the decision not to proceed	October 2017	Building has planning permission for change of use. No further action.
Support ongoing improvement to village hall provision in Curry Rivel	CS	3 year plan/feasibility study produced Potential grant application to Area North	March 2018	Grant for community display screen complete and payment released.

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Support SSH Parish Council with purchase of Methodist chapel and programme of improvements	MO	Purchase complete Project plan produced Funding secured for improvements	March 2018	Aiming for exchange of contracts by Christmas 2017 Access audit completed
Finalise grant payment towards Ilton defibrillator	CS	Payment released	September 2017	Grant complete and payment released
Finalise grant payment to Langport and Huish senior citizens club	CS	Payment released	August 2017	Grant complete and payment released
Support Long Load village hall management committee to finalise works and release grant payment (£5k)	MO	Revised works fully scoped and costed Work underway	December 2018	Work progressing well, with good community support. Following budget saving, Heritage Lottery Fund has agreed reallocating funding for some additional work, with a time extension to complete this.
Support Blake Hall Management committee/Parish council with improvements to Blake Hall to incorporate public toilets	CS	Lease agreed Funding secured Toilet operational	Autumn 2017 January 2018	Grant approved at Committee Dec '17. Work has commenced.
Support South Petherton community Partnership as required	SK	Attendance at meetings	Ongoing	Support ongoing as required.
Support as required to new school project in Somerton	SK	TBC as project progresses	Ongoing	No support requested to date.
Grant to Drayton Village Hall towards replacement of curtains	CS	Grant payment released	Autumn 17	Grant complete and payment released
Grant to Shepton Beauchamp Parish Council towards cost of defibrillator	CS	Grant payment released	Autumn 17	Grant complete and payment released.
Grant to Norton Sub Hamdon village hall towards costs of refurbishment	MO	Grant payment released	November 17	Grant complete and payment released.

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Grant to Stocklinch village hall towards cost of roof repairs	CS	Grant payment released	November 17	Majority of works completed. Some internal repair works ongoing.

Priority Area 4. Community led Planning and Development

Action /Project description	Who	Milestone/ outcome	When	Current position Oct 17
Support South Petherton Parish Council to refresh the Parish Plan / create Neighbourhood Plan	SK	NP presented to ANC	October 2017	Draft Neighbourhood Plan submitted to SSDC for inspection
Support Martock Parish Council to create Neighbourhood Plan	MO	NP presented to ANC	January 2018	Ongoing. Support offered as required
Support Barrington Parish Council with potential community plan (if they decide to pursue)	SK	Parish Plan published	Spring 2018	NF attended a follow up meeting at the end of March.
Support Fivehead Parish Council with development of Parish Plan	MO	Awards for All grant application Public consultation meeting Parish Plan published	Spring 2018	Grant awarded; public consultation completed and summarised.
Support Martock Parish Council with development of Parish Plan	MO	Parish Plan published	Spring 2018	Support offered as required